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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Rescheduled Regular Meeting and Agenda
for
Tuesday, January 25, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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401 VAN NESS AVENUE-ROOM 334 -SAN FRANCISCO-CA. 94102-4524
☎(415) 554-6873 FAX (415) 554-4103

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Tuesday, January 25, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Public Comment**	3:10
3.	**Report of the Chair** (Discussion/Action)	3:15
4.	**FY 2005 Department of Parking & Traffic and FY 2005 Municipal Railway Budget Updates** (Discussion/Action)	3:20
5.	**FY 2006 Department of Parking & Traffic and FY 2006 Municipal Railway Budgets** (Discussion/Action)	3:40
6.	**Committee Members' Questions/Information Request** (Discussion)	4:45
7.	**Revision of Tentative Topic Calendar** (Discussion/Action)	4:50
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, February 16, 2005, 401 Van Ness, Room 334 (Conference Room 335), 3:00 p.m.	4:55
9.	**Adjournment**	5:00

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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DRAFT MINUTES of Rescheduled Regular Meeting

Tuesday, January 25, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Main Conference Room 312)
San Francisco, California

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1. **Call to Order / Roll Call** (Agenda Item 1). The rescheduled regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:16 p.m., Tuesday, January 25, 2005. Daniel Murphy (chair) presided. A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair), Griffith Humphrey, Bruce Oka.

   FAC Members absent at roll call:

   FAC absent: Emily Drennen

   MTA CAC Members not on this committee present: Steve Ferrario (CAC Vice Chair)

   San Francisco Municipal Railway [Muni] staff present: Paul Czechowicz (MTA CAC Liaison), Debra Reed (CAC Secretary) and Shannon Gaffney (Acting Budget Manager MUNI).

   Community representatives present: David Pilpel

2. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**
   No comments from the public.

3. **Report of the Chair:** Daniel Murphy (Chair)
   None.

4. **FY 2005 Department of Parking & Traffic and FY 2005 Municipal Railway Budget Updates:** (see item #5 as both items were combined)

5. **FY 2005 Department of Parking & Traffic and FY 2005 Municipal Railway Budget Updates:** Shannon Gaffney, Acting Budget Manager for MUNI
   - Currently the deficit for MUNI "FY05" is at $24 million due to overestimated revenue projections, inability to enact service cuts, failure of November's tax measures and increase in fuel costs. The proposed balancing plan for FY05 includes restricting overtime, supplies, utilizing BREDA, charging for MUNI transfers and discontinue issuing BART transfers.

DPT FY05 budget problems are manageable without making any real adjustments to their daily operations.

- Concern from David Pilpel that restrictions on overtime may result in unplanned service cuts.

- For "FY06" currently the MUNI deficit of $53.7 million combined with the DPT deficit of $1.3 million is at $55 million due to loss of one-time revenues, lack of service cuts and increases in salary, benefits, retirement and fuel costs. The proposed solutions for FY2006 is MUNI fare increases, service reductions, and DPT fines, parking meter rates, garage rates, residential parking permits and contractor permits.

  - Question from Steve, what fare increases. Ms Gaffney responds 2 options:
    - Possibly looking at cash fares $1.50 and fast pass increased $50.00, or
    - Possibly looking at cash fares $1.75 and fast pass increased $60.00.

  - Concern from Bruce Oka that without the $1.75 fare increase, any service reductions for Para transit may force the handicap and seniors to using the more costly option of private transport services.

  - Concern from Griffith Humphry that deferred maintenance on MUNI vehicles will affect unscheduled service cuts.

  - Question from Dan Murphy, is fare evasion a problem that needs to be addressed. Ms. Gaffney responds that while violators does not appear to be a major problem. A pilot program is currently underway since January '05 to redirect boarders to the front of the bus on specific bus lines. Daniel Murphy suggests spot-checking might be beneficial.

  - Bruce Oka comments that drivers have allowed rear entrance for passengers because of crowding.

- Daniel Murphy wishes more time for the FAC to review the 05/06 budget proposal. The FAC will meet again February 7, 2005 to further review and discuss budget solutions. The full CAC meeting will be moved from February 3, 2005 to that following week.

6. **Adjournment:** 4:20 p.m.

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Rescheduled Regular Meeting and Agenda
for
Monday February 7, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

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Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Rescheduled Regular Meeting
Monday, February 7, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes of January 25, 2005**	
3.	**Public Comment**	3:10
4.	**Report of the Chair** (Discussion/Action)	3:15
5.	**FY 2005 Department of Parking & Traffic and FY 2005 Municipal Railway Budget Updates** (Discussion/Action)	3:20
6.	**FY 2006 Department of Parking & Traffic and FY 2006 Municipal Railway Budgets** (Discussion/Action)	3:40
7.	**Class Pass Program** (Discussion/Action)	4:35
8.	**Committee Members' Questions/Information Request** (Discussion)	4:45
9.	**Revision of Tentative Topic Calendar** (Discussion/Action)	4:50
10.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, February 16, 2005, 401 Van Ness, Room 308 (Conference Room 312), 3:00 p.m.	4:55
11.	**Adjournment**	5:00

Attachment Item 2

Draft Minutes of January 25, 2005

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City and County of San Francisco Municipal Transportation Agency Citizens' Advisory Council

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Finance & Administration Committee (FAC)

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FINAL MINUTES
of
Regular Meeting

Monday, February 7, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Main Conference Room 312)
San Francisco, California

1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:08 p.m., Tuesday, February 7, 2005. Daniel Murphy (chair) presided. A quorum was present including the following:

FAC Members present at roll call: Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka.

MTA CAC Members not on this committee present: Joan Downey, Steve Ferrario (CAC Vice Chair), Norman Rolfe, and Dan Weaver

MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Deborah W. Denison (MUNI IT Project Manager), Debra Reed (CAC Secretary), and Shannon Gaffney (Acting Budget Manager MUNI).

Community representatives present: Bob Planthold (Senior Action Network), Jennifer Olsen (Transportation for a Livable City), Jeremy Nelson (Transportation for a Livable City), and David Pilpel.

2. **Adopt Minutes of January 25, 2005:**

Motion: Bruce Oka motioned to adopt the January 25, 2005 minutes

2nd by Emily Drennen

FAC Committee unanimously agreed to adopt the January 25th minutes with none opposed

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

No comments from the public.

4. **Report of the Chair:** (Discussion/Action) Daniel Murphy (Chair)

Mr. Murphy attended the MTA Board February 1, 2005 meeting. Of the Budget options:

Both Mayor Newsom and the MTA Board are not in favor of raising the discount fare, and

The MTA Board wants to keep transfer arrangements.

Due to the presence of 8 MTA CAC Council members, Mr. Murphy declares that the committee of 8 fits the legal requirement to convene as or act as whole i.e., MTA CAC.

5. **FY 2005 Department of Parking & Traffic and FY 2005 Municipal Railway Budget Updates:** (Discussion/Action)

(See item #6 as both items were combined)

6. **FY 2006 Department of Parking & Traffic and FY 2006 Municipal Railway Budget Updates:** (Discussion/Action) Shannon Gaffney, Acting Budget Manager for MUNI

Ms. Gaffney explained that the Deficit numbers were corrected to add in salary increases and now stands at $57.3 million. MTA is looking at 3 solutions:

a) Fare increases: Fares, charge or eliminate transfers, surcharge for Express and Limited lines, eliminate token discount, and eliminate free BART access within the S.F. with Fast Pass

b) DPT fines, fees, and rate increases: Parking fines, parking meter rates, City-owned parking garages, and Residential and contractor parking permits

c) Service reductions: Schedule adjustments, route restructure, change type of vehicles on lines to increase capacity while reducing frequency, increase part-time operators and reduced scheduled overtime

Long-term solutions would only apply to future budget not our current 06 budget

a) Impose parcel tax

b) Impose new local gas tax

c) Increase Parking Tax

d) Impose vehicle environmental impact fee

Questions and Comments from the CAC

a) Daniel Murphy suggests $.0025 sales tax would raise $35 million per year.

b) Joan Downey suggests collecting parking tax on company and hotel parking.

c) Emily Drennen expresses concerns on the impact of higher parking fines on individuals of low income or perhaps the option to work off tickets.

d) Griffith Humphrey asked would fines be increased for Blue zones. Mr. Murphy responds that Blue zones are set by the State.

e) Dan Weaver questions why service reductions were never implemented. Daniel Murphy responds that: The MTA Board did not approve the SEQUA findings for emergencies. Also, the Labor Unions refused to undergo a signup, because of overtime issues, and have been reluctant to go into arbitration.

"Public Comments"

a) Bob Planthold (Senior Action Network) listed:

Regarding $5.00 parking fine increases, why $5.00, was it unique?

Mr. Planthold would prefer the data/ analysis behind the 25% reduction, not a wild guess;

MUNI literature says that you can get anywhere in the city with 2 buses, eliminating transfers would seem to be a de facto fare increase;

Would increases only be for MUNI and none for allocation to senior services?

Mr. Planthold further recalled Mayor Newsom's comment, no fare increases for seniors, which contradicts MUNI's consideration to raise senior fares.

b) David Pilpel passed out handouts of his study proposing line reconfigurations. Mr. Pilpel expressed that he would like the MTA to exhaust all other solutions before increasing fares.

Recommendations from the MTA CAC that the MTA Board **not** adopt the following revenue options:

i. Charging for transfers;

ii. Charging a surcharge for express buses;

iii. Eliminating the token discount;

iv. Eliminating Fast Pass use on BART.

Recommendations from the MTA CAC, compared to the staff proposal, the MTA Board:

Proposed by Norman Rolfe
2nd by Emily Drennen

i. Raise garage rates more aggressively, using private garage rates as a benchmark;

CAC passed unanimously

ii. Raise parking meter rates to $2/hour in neighborhoods and $4/hour in the downtown core;

CAC passed with one opposed Dan Weaver – Mr. Weaver feels that meter increases should be deferred until after meters are upgraded from coin-fed only to systems that would also accommodate pay-cards, such as Translink, debit-cards, etc.

i. Raise Residential Parking Permit rates higher;

CAC passed unanimously

ii. Increase parking meter hours.

CAC passed unanimously

Recommendations:

i. If there is a cash fare increase, raise senior cash fare to $0.50, but let the disabled and youth cash fare remain at $0.35.

Proposed by Joan Downey
Raise discount cash fare was **defeated** by 6 votes against / 2 votes in favor

ii. Senior, disabled, and youth Fast Pass be raised to $12 while their cash fare remain at $0.35

Proposed by Steve Ferrario
2nd by Bruce Oka
CAC passed unanimously

Recommendation from the MTA CAC:

Proposed by Emily Drennen

2nd by Bruce Oka

Dan Weaver request Daniel Murphy to separate out the following items for vote.

i. Whereas Parking fines and fees constitute the largest percentage of the MTA's revenue, the MTA CAC urges the MTA Board to raise parking fines beyond the proposed penalty amounts, including raising the street cleaning, meter, and residential parking permit fine.

Motion was 2nd by Joan Downey
CAC voted as follows:

· Raise street cleaning fines - CAC passed with one opposed Dan Weaver

· Raise meter fines - CAC passed unanimously

· Raise residential parking permit fines - CAC passed unanimously

ii. Whereas The "Proposed Fare Alternative 1" is expected to generate approximately $13 million, the MTA CAC urges to MTA Board to adopt fare increases as a last resort.

Motion was 2nd by Norman Rolfe
CAC passed unanimously

Comments from the CAC

a) Dan Weaver felt that street cleaning violations are not the result of arrogance but rather the result of mistakes.

b) Joan Downey pointed to the sharp decrease in bus stop violations as a result of a $250.00 fine increase from the previous $25.00 fine.

c) Anonymous speaker asked, what does street cleaning have to do with "Transit First?" Joan Downey responds that it helps the environment and we get cleaner streets.

d) Joan Downey, Steve Ferrario and Bruce Oka asked about MUNI's expenditure plans. Daniel Murphy responded that Shannon Gaffney could best answer that question (she had left after her presentation).

"Public comment"

Jeremy Nelson would prefer to fines on violations that degrade system performance, be it, transit, and pedestrian network, such as sidewalk parking, or double-parking in bike lanes.

Daniel Murphy announced that Joan Downey and Griffith Humphrey have departed for the evening, thus changing the status from a MTA CAC meeting back to the FAC meeting.

Recommendations from the FAC:
Proposed by Daniel Weaver
2nd by Bruce Oka

i. Parking meter rates not be raised until deployment of systems allowing fees to be paid by card.

ii. Not enough members of the committee to vote, but will be discussed again at the MTA CAC meeting

7. **Class Pass Program:** (Discussion/Action)

Jennifer Olsen with Transportation for Livable City proposes a citywide bulk purchase program of passes for each of the city's colleges and universities. This program would provide a constant

source of income to MUNI and a discount for the college and university population. UC Berkeley, San Jose State, Stanford and University of San Francisco have been very successful with such programs funded entirely by student fees. The revenue would be built into student fees using the student ID as a MUNI pass instrument. He or she could choose to use it or not, but it would already be a purchased item. This would encourage students to choose transit over cars, thus greatly reducing campus and surrounding neighborhood-parking demand, reducing rampant RPP abuse, and further reducing traffic congestion problems. This would also greatly benefit students financially since many are on a very limited income. Many students cannot afford a car and are over the age limit to purchase discounted MUNI student passes. Rather than paying full adult price for MUNI fast passes, through the Class Pass program, they can benefit from the discount associated with their college or university status.

Recommendation from the MTA CAC that Muni work actively to expand the Class Pass program to all San Francisco college campuses, including City College of San Francisco; San Francisco State University; the University of California, San Francisco; the University of California, Hastings College of the Law; and Golden Gate University, and that Muni pursue other Transportation Demand Management programs in the future. The MTA CAC further requests that Muni report on the progress of Class Pass expansion efforts by August 2005.

2nd by Bruce Oka
CAC passed unanimously

8. **Adjournment:** 6:10 p.m.

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FAC March 16, 2005, agenda

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Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, March 16, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

AGENDA

Item #	Item	Estimated Time
• 1	**Call to Order/Roll Call**	3:00
• 2	**Adopt Minutes of February 8, 2005** (Attachment) (Discussion/Action)	3:03

• 3	**Public Comment**	3:10
• 4	**Report of the Chair** (Discussion/Action)	3:15
• 5	**FY 2006 Department of Parking & Traffic and FY 2006 Municipal Railway Budgets** (Discussion/Action)	3:20
• 6	**Lifeline Fast Pass** (Discussion/Action)	3:40
• 7	**Fare Evasion and Proof of Payment** (Discussion/Action)	4:00
• 8	**Committee Members' Questions/Information Request** (Discussion)	4:30
• 9	**Revision of Tentative Topic Calendar** (Discussion/Action)	4:50
• 10	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, April 20, 2005, 401 Van Ness, Room 334 (Conference Room 335), 3:00 p.m.	4:55
• 11	**Adjournment**	5:00

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From: Reed, Debra [Debra.Reed@sfmta.com] **Sent:** Mon 4/18/2005 11:06 AM
To: SF Docs; MuniWebMaster
Cc: Daniel Murphy (E-mail); Czechowicz, Paul; Denison, Deborah
Subject: MTA CAC "FAC" Cancellation 4-2O-05
Attachments:

Please post that the MTA CAC "FAC" meeting for 4-20-05 has been cancelled.

Thank you

Debra J. Reed, Secretary
San Francisco Municipal Transportation Agency
Citizen's Advisory Council (CAC)
401 Van Ness Avenue, Room 334
San Francisco, CA 94102-4524
Voice (415) 554-6873
E-mail: Debra_Reed@ci.sf.ca.us

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FAC May 18, 2005, agenda

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday, May 18, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, and Daniel Weaver
(2 Vacancies)

The MTA CAC may be contacted as follows:

Municipal Transportation Agency, Citizens' Advisory Council
401 VAN NESS AVENUE-ROOM 334 -SAN FRANCISCO-CA. 94102-4524

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, May 18, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

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AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes of February 8, 2005** [Attachment] (Discussion/Action)	3:03
3.	**Public Comment**	3:10
4.	**Report of the Chair** (Discussion/Action)	3:15
5.	**FY 2006 Budget Update** (Discussion/Action)	3:20
6.	**Impact of State Legislation of MTA Finances** (Discussion/Action)	3:35
7.	**Fast Pass/Fare Instrument Sales through Vendors** (Discussion/Action)	3:50
8.	**MUNI Fare Evasion** (Discussion/Action)	4:20
9.	**Committee Members' Questions/Information Request** (Discussion)	4:40
10.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, June	4:55

	15, 2005, 401 Van Ness, Room 334 (Conference Room 335), 3:00 p.m.	
11.	**Adjournment**	5:00

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Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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FINAL MINUTES
of
Regular Meeting

Wednesday, May 18, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Main Conference Room 312)
San Francisco, California

1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:15 p.m., Wednesday, May 18, 2005. Daniel Murphy (chair) presided. A quorum was present including the following:

FAC Members present at roll call: Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka.

FAC Members absent at roll call:

FAC absent: None.

MTA CAC Members not on this committee present:

MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: BJ Dix (MUNI), Debra Ward (MUNI Director of Finance), Scott Heugly (MUNI Chief Protective Services-POP), Robinson Oguike (MUNI - Sergeant Proof of Payment Supervisor/Investigator), Thomas Tom (MUNI Fare Inspection Supervisor), and Debra Reed (MTA CAC Secretary)

Community representatives present: None

2. **Adopt Minutes of February 8, 2005:**

Motion to adopt the February minutes by Bruce Oka.

2nd by Emily Drennen

MTA CAC "FAC" passed unanimously (Ayes – Murphy, Drennen, Humphrey, and Oka)

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None.

4. **Report of the Chair:** Daniel Murphy (Chair)

None.

5. **FY 2006 Budget Update:** BJ Dix, and Debra Ward (MUNI Director of Finance) [Handouts]

BJ Dix opened, explaining that the Budget which was passed by the MTA Board, February 28, 2005 was updated to meet Mayor Gavin Newsom's specifications.

Changes included reducing operator force by 145.5 Full Time Equivalent, based on runs that were to be eliminated from the Budget.

May 1st Budget reflects 4.5 new Safety positions and 4.5 or 6 new Division Safety officers for FY06. Their safety focus will be proactive work, accident reduction, and accident investigations.

Supervisor Jake McGoldrick asked that the Budget Analyst review MUNI's budget. Their recommendations as of 6:00 p.m. last Tuesday was that MUNI would be receiving funding as a result of the Controller locating a higher General Fund transfer of approximately $2.69 million for FY**05** to restore some of the scheduled service cuts and supervisory positions, as well as hire some 9102 car cleaners and 2708 custodians; and for FY**06** the General Fund transfer will give MUNI $6.5 million to restore the **L** Taraval service reductions, and to ease increases slated for parking fines and meter increases. The Budget Analysts also recommended an additional $2.5 million in cuts: positions, training, programs, parking and traffic. MUNI will be responding to the Budget Analyst on the recommendations.

In going forward, MUNI has neither MOU reserves nor operating reserves. Being on the margin, in order to sustain itself and avoid increasing MUNI's structural deficit, revenue streams such as cash fare and fast pass increases are crucial.

Questions and Comments for the FAC

a) Daniel Murphy asked:

What was the sum of Proposition 42 monies. Answer: $5.9 million in tax revenue would be due MUNI should the state budget passes between July and September 2005.

How will it be spent? Answer: Plans were for preventive maintenance and capital, such as cable car restoration and small facility or maintenance type projects. Specific preventative projections for allocation would need to be determined by the Capital Planner.

In the Budget there was a $10 million Deferred Maintenance item, a transfer between Capital and Operating. Answer: It is the delay on the purchase of capital equipment, not the repair or new capital facility, i.e. buses, example the purchase of 12 buses over 12 years.

How will it affect the 3rd Street Light Rail with its 4th Street Bridge overrun? Answer: While the

3rd Street light rail will open in 2006 instead of the 2005-projected date for MUNI to run service, the funding was actually a DPW issue. MUNI is still servicing that area with the 15 Third Street line.

In looking at the math, including monies from Proposition 42, fare increases still cannot be avoided. However, Neighborhood parking could make up the difference and avoid the fare increase. Board of Supervisors was not happy about increase in Neighborhood fines.

b) Questions from Emily Drennen:

Regarding the additional funds from the General Fund transfer, how did the original figure decrease from $11 million to 9.2 million. Answer: Inaudible.

Explanation of the Lifeline pass. Answer: Department of Human Services (DHS) will be in charge administrating the program and all the details. The $35 pass would be available to DHS clients at 200% of the Federal poverty level. On the other hand, Class Pass programs were already available to colleges and universities; institutions just needed to sign up.

Will the Paul Moyer or FTCA, Air District be taking back $10 million because of MUNI not spending it to their satisfaction on air quality technology, i.e. they did not approve of MUNI's clean diesel project? Answer: Duncan Waltry or Joe Speaks (MUNI Senior Administrative Analyst) could better answer that question.

Motion:

WHEREAS, The City and County of San Francisco has an adopted "Transit-First" policy, and

WHEREAS, approximately two-thirds of San Francisco residents are regular MUNI riders,

THEREFORE BE IT RESOLVED THAT The MTA CAC recommends that none of the $9.2 million in General Fund transfer identified by the City Controller, nor any future Proposition 42 funds be used to reduce parking fines or parking fees.

Moved by Bruce Oka
2nd by Emily Drennen
MTA CAC "FAC" passed unanimously (Ayes – Murphy, Drennen, Humphrey, and Oka)

6. **MUNI Fare Evasion:** Scott Heugly (Chief of Protective Services – POP), Robinson Oguike (Sergeant Proof of Payment Supervisor/Investigator), and Thomas Tom (Fare Inspection Supervisor)

Scott Heugly opened giving an overview of fare checking programs on various transit lines using light duty personnel returning to work through the Transitional Work program, to educate the public that there was no rear door loading on buses. Currently there are 66 employees on light duty.

Questions and Comments from FAC

a) Daniel Murphy:

Are people changing their habits or are they only paying when checkers are present? Answer: Some patrons where not aware of the "no rear door boarding" policy, and some even thought MUNI was free. On the other hand, there are those that return to old habits of fare evasion.

There is some public confusion distinguishing Metro from the Bus system. Estimated revenue lost is 3 to 18%. What additional effort to prevent fare evasion would be cost effective? Answer: There are 18 inspectors on 5 of the Metro lines. On the average for just the light rails system alone not included warnings, there were about 500 to 600 citations per month and increasing. Plane clothes inspectors have observed violators at the platforms coming through the sides, jumping over turn styles, or squeezing through. In a one and a half hour period during peak time some 80 to 120 violators were successfully intercept, but others circumvented.

b) Bruce Oka:

System wide, what is the revenue lost? Some operators are instructing patrons to board the rear if they have fast passes and transfers in order to speed efficiency. Answer: Presently, the Proof of Payment (POP) program is exclusive to the Light Rail.

c) Emily Drennen:

In view of operators instructing patrons to board the rear if they have fast passes and transfers in order to speed efficiency, what is the lost in efficiency and does it balance out in revenue? Answer: There is no data available.

What is the estimated percent of fare evaders based on citations and warnings combined? Answer: Closer to 20% to 30%. Without sting operations was 15% to 20%.

Are fare evaders minors, as they only pay $.35? Answer: Mr. Murphy observed from the **N** Judah lines a disproportionate number of youth. He suggested an evasion study would be useful to distinguish numbers for grouping purposes in terms of minors, adults and seniors.

d) Griffith Humphrey commented that he has never been asked for proof of payment. Bruce Oka recalled being asked once. Both gentlemen are Para transit patrons.

Motion:

WHEREAS, industry-wide statistics for fare evasion vary widely; and

WHEREAS, approximately 15% to 20% of Metro riders contacted by fare inspectors are without a valid fare instrument; and

WHEREAS, a pilot program that used light-duty MUNI personnel to discourage riders from entering from the rear doors of the 14 Mission bus resulted in a 14% to 18% increase in fares; and

WHEREAS, MUNI is planning to move towards a system-wide Proof of Payment (POP) policy in order to increase efficiencies and revenue; now

THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that MUNI initiate a pilot program (Murphy) or study (Drennen) by which fare inspectors and light-duty personnel conduct random inspections on MUNI lines throughout the City in order to determine the scope of net revenue lost to fare evasion, including a breakdown by type of fare (adult, youth, senior/disabled) lost to evasion.

Moved by Bruce Oka
MTA CAC "FAC" passed unanimously (Ayes – Murphy, Drennen, Humphrey, and Oka)

7. **Fast Pass/Fare Instrument Sales through Vendors:** (Discussion/Action)

To be continued at July's meeting.

8. **Impact of State Legislation of MTA Finances:** (Discussion/Action)

Kate Breen was not available. Mr. Murphy felt that her presentation to Rescue MUNI that would be of interest to the CAC. To be continued with July's meeting.

9. **Committee Members' questions/Information Request:** Discussion

10. **Schedule Upcoming Meetings and Agenda Items:** (Discussion /Action)

· $10million from the Clean Air District (Duncan Watry or Joe Speeks)

11. **Adjournment:** 4:59 p.m.

Attachments and handouts

Item 2-

Draft of February FAC minutes

Item 5-

Summary of Budget changes
Public Notice – Schedule of Community meetings to announce MUNI Service Adjustment Impact

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FAC June 15, 2005, Notice of Cancellation

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for
Wednesday, August 17, 2005

The Finance Administration Committee meeting scheduled for Wednesday, August 17, 2005 has been cancelled.

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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Finance & Administration Committee (FAC)

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"Notice of Cancellation"
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Wednesday, October 19, 2005

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
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City and County of San Francisco
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Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Monday, November 14, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Monday, November 14, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Conference Room 312)
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from May 2005, and Minutes from 2004 for January 21st, February 18th, February 25th, April 21st, May 26th, August 18th, September 18th, and December 2nd.**	3:03
3.	**Public Comment**	3:10
4.	**Report of the Chair** (Discussion/Action)	3:15
5.	**Status of FY2006 MTA Budget** (Discussion/Action)	3:20
6.	**Status of FY2007 MTA Budget** (Discussion/Action)	4:00
7.	**DPT Parking Debit Card** (Discussion/Action)	4:40
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, January 18, 2006, 401 Van Ness, Room 308 (Conference Room 312), 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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of
Regular Meeting

Monday, November 14, 2005 at 3:00 p.m.
401 Van Ness Avenue, Room 308 (Main Conference Room 312)
San Francisco, California

1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:44 p.m., Monday, November 14, 2005. Daniel Murphy (chair) presided. A quorum was present including the following:

FAC Members present at roll call: Daniel Murphy (Chair), Steve Ferrario (Pro Tem), and Griffith Humphrey.

FAC Members absent at roll call: None

FAC absent: Emily Drennen, and Bruce Oka

MTA CAC Members present, but not on this committee: Steve Ferrario

MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Deb Ward (MUNI Director of Finance), and Debra Reed (MTA CAC Secretary).

Community representatives present: David Pilpel

NOTE: The taped recording of this meeting was totally inaudible. These minutes reflect the resulting recommendations of the FAC from the items that were discussed.

2. **Adopt Minutes from May 2005, and**
Minutes from 2004 for January 21st, February 18th, February 25th, April 21st, May 26th, August 18th, September 18th, and December 2nd:

Motion to adopt the minutes by Steve Ferrario.

2nd by Griffith Humphrey

FAC passed unanimously (Ayes – Murphy (Chair), Ferrario, and Humphrey).

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

No comment from the Public.

4. **Report of the Chair:** Daniel Murphy (Chair)

No report was presented.

5. **Status of FY2006 MTA Budget** (Discussion/Action), Deb Ward

Items 5 and 6 were considered together.

6. **Status of FY2007 MTA Budget** (Discussion/Action), Deb Ward

Ms. Ward reviewed Budget developments. Should fare increases along with charges for transfers become a possibility, the following motion was passed:

Motion: The MTA CAC recommends that, should a modification of the fare structure be considered for the Fiscal Year 2007 budget, that charging for transfers not be considered.

FAC passed unanimously (Ayes – Murphy (Chair), Ferrario, and Humphrey).

Public Comment:

David Pilpel's comments endorsed the Item 6 recommendation.

7. **DPT Parking Debit Card** (Discussion/Action), Deb Ward

Ms. Ward gave an update on the progress of the Debit Card.

8. **Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)
Next regular meeting tentatively scheduled for Wednesday, January 18, 2006,
1 So. Van Ness, Room 3075, at 3:00 p.m.

9. **Adjournment:** 4:56 p.m.

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday, January 18, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, January 18, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Discussion Regarding Minutes from November 2005.** (Discussion/Action)	3:03
3.	**Public Comment**	3:10
4.	**Report of the Chair** (Discussion/Action)	3:15
5.	**Status of FY2006 and FY2007 MTA Budgets** (Discussion/Action)	3:20
6.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, January ??, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:20
7.	**Adjournment**	4:30

Notes:

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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FINAL MINUTES
of
Regular Meeting

Wednesday, January 18, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:10 p.m., Wednesday, January 18, 2006. Daniel Murphy (chair) presided. A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka.

   FAC Members absent at roll call: None

   FAC absent: None

   MTA CAC Members not on this committee present: Norman Rolfe

   MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Deb Ward (MTA CAC Director of Finance), and Debra Reed (MTA CAC Secretary).

   Community representatives present: David Pilpel

2. **Adopt Minutes of February 8, 2005:**
   Motion to adopt the February minutes by Norman Rolfe, with spelling corrections.
   2nd by Bruce Oka
   FAC passed unanimously

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   No comments from the public.

4. **Report of the Chair:** Daniel Murphy (Chair)

   None.

5. **FY 2005 Department of Parking & Traffic and FY 2005 Municipal Railway Budget Updates:** (see item #5 as both items were combined)

6. **FY 2005 Department of Parking & Traffic and FY 2005 Municipal Railway Budget Updates:** Shannon Gaffney, Acting Budget Manager for MUNI

   - Currently the deficit for MUNI "FY05" is at $24 million due to overestimated revenue projections, inability to enact service cuts, failure of November's tax measures and increase in fuel costs. The proposed balancing plan for FY05 includes restricting overtime, supplies, utilizing BREDA, charging for MUNI transfers and discontinue issuing BART transfers.

     DPT budget problems are manageable without making any real adjustments to their daily operations.

     - Concern from David Pilpel that restrictions on overtime may result in unplanned service cuts.

   - Currently the MUNI deficit of $53.7 million combined with the DPT deficit of $1.3 million for "FY06" is at $55 million due to loss of One-time revenues, lack of service cuts and increases in salary, benefits, retirement and fuel costs. The proposed solutions for FY2006 is MUNI fare increases, service reductions, and DPT fines, parking meter rates, garage rates, residential parking permits and contractor permits.

     - Question from audience, what fare increases? Ms Gaffney responds 2 options:
       - Possibly looking at cash fares $1.50 and fast pass increased $50.00, or
       - Possibly looking at cash fares $1.75 and fast pass increased $60.00.
     - Concern from Bruce Oka that without the $1.75 fare increase, any service reductions for Para transit may force the handicap and seniors to using the more costly option of private transport services.
     - Concern from Griffith Humphry that deferred maintenance on MUNI vehicles will affect unscheduled service cuts.
     - Question from Dan Murphy, is fare evasion a problem that needs to be addressed. Ms. Gaffney responds that while violators does not appear to be a major problem a pilot program is being considered to redirect boarders to the front of the bus.
     - Bruce Oka comments that drivers have allowed rear entrance for passengers because of crowding.
     - Daniel Murphy suggests spot-checking might be beneficial.

   - Daniel Murphy wishes more time for the FAC to review the 05/06 budget proposal. The FAC will meet again February 7, 2005 to further review and discuss budget solutions. The full CAC meeting will be moved from February 3, 2005 to that following week.

7. **Adjournment:** 4:20 p.m.

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Thursday, February 2, 2006 at 2:30 p.m.
1 South Van Ness Avenue, Room 3074
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Thursday, February 02, 2006 at 2:30 p.m.
1 So. Van Ness Avenue, Room 3074
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	2:30
2.	**Adopt Minutes from January 2005.** (Discussion/Action)	2:33
3.	**Public Comment**	2:40
4.	**Report of the Chair** (Discussion/Action)	2:45
5.	**FY2007 MTA Budget** (Discussion/Action)	2:50
6.	**Regular Meeting Date and Location** (Discussion/Action) Adoption meeting location and date of 3:00 p.m., every third Wednesday of every month, excluding December, at One South Van Ness Avenue, Room 3075	3:50
7.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, February ??, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	3:55
8.	**Adjournment**	4:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

"Notice of Cancellation"

for

Thursday, February 2, 2006

The Finance Administration Committee meeting scheduled for Wednesday, August 17, 2005 has been cancelled.

Members:

Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:

Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Thursday, February 02, 2006 at 2:30 p.m.
1 So. Van Ness Avenue, Room 3074
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	2:30
2.	**Adopt Minutes from January 2006.** (Discussion/Action)	2:33
3.	**Public Comment**	2:40
4.	**Report of the Chair** (Discussion/Action)	2:45
5.	**FY2007 MTA Budget** (Discussion/Action)	2:50
6.	**Regular Meeting Date and Location** (Discussion/Action) Adoption meeting location and date of 3:00 p.m., every third Wednesday of every month, excluding December, at One South Van Ness Avenue, Room 3075	3:50
7.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, February ??, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	3:55
8.	**Adjournment**	4:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Rescheduled Regular Meeting and Agenda
for
Monday, February 13, 2006 at 2:30 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Rescheduled Regular Meeting
Monday, February 13, 2006 at 2:30 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	2:30
2.	**Adopt Minutes from January 2006.** (Discussion/Action)	2:33
3.	**Public Comment**	2:40
4.	**Report of the Chair** (Discussion/Action)	2:45
5.	**FY2007 MTA Budget** (Discussion/Action)	2:50
6.	**Regular Meeting Date and Location** (Discussion/Action) Adoption meeting location and date of 3:00 p.m., every third Wednesday of every month, excluding December, at One South Van Ness Avenue, Room 3075	3:50
7.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, February ??, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	3:55
8.	**Adjournment**	4:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

FINAL MINUTES
of
Regular Meeting

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Monday, February 13, 2006 at 2:30 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 2:30 p.m., Monday, February 13, 2006. Daniel Murphy (chair) presided. A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka.

   FAC Members absent at roll call: None

   FAC absent: None

   MTA CAC Members not on this committee present: Norman Rolfe

   MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Deb Ward (MTA CAC Director of Finance), and Debra Reed (MTA CAC Secretary).

   Community representatives present: None

2. **Adopt Minutes of January 2006:**
   Adoption of January 2006 minutes to be continued at the next FAC meeting.

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   No one present from the public.

4. **Report of the Chair:** Daniel Murphy (Chair)

   No report given

5. **Status of FY2006 and FY2007 MTA Budgets:** Deb Ward, MTA Budget Director

   Handout of the slide presentation "Proposed FY 2006-2007 MTA Operating Budget – Overview" dated February 7, 2006, was compiled by Brenda Walker, Acting Budget Director,

while Deb Ward was out of town. Ms. Ward announced that in addition to working on additional savings to close the 4.1% gap in the budget, the MTA was also working on $25 million towards building a reserve for unforeseen incidents during the year.

Questions and comments from the FAC

Emily Drennen:

Regarding Pedestrian Safety and the $3.6 million. Response: The amount represented the entire request from Safety, Security and Training, with Pedestrian Safety included there in. However, in order to maximize success, the Department of Public Health along with the Police Department would also need to partner into a program with the MTA, identifying vehicle pedestrian accidents as a public safety/health issue, and enforcing traffic laws for bicycles and pedestrians.

Could Parking Control Officers be increased for revenue purposes? Response: Recently a study revealed greater compliancy by the public to parking laws along with a dwindling of San Francisco's office population using parking meters. Handicapped plaque vehicles use 10% of surveyed parking meters.

Would any of the suggested revenue-generating ideas be implemented, perhaps filling in the budget gap? Response: No. Most of them were long-term and some of them were feasible for FY 07-08, but not for this budget.

Daniel Murphy:

In developing the reserve fund through delays in information technology, Agency-wide training, and others, would funds be taken from preventative maintenance? Response: Preventative Maintenance would not be. The FTA recommended at least a reserve of $90 million, which would be 3 months of operations.

Proof of Payment and enforcement? Response: The $20 million had been scaled back to a conservative $10 million on account of not being able to have ample Proof of Payment officers hired and trained in time for November 2006.

Mr. Murphy expressed frustration that every year the CAC has been told that suggested revenue solutions would be up for consideration the next budget year, yet each year no progress has been made, example, Class Pass program. Response: The Class Pass program remained stagnant because those schools were not yet interested in participating, because they were hesitant to raise fees. There were increases in garage rates and revenues from advertising.

Recommendations from the FAC

Motion The MTA CAC recommends division by division mission statements and priorities be presented to CAC committees for review and recommendations over the course of the coming year.

Moved by Emily Drennen
2nd by Griffith Humphrey
FAC passed unanimously (Ayes – Murphy (Chair), Drennen, Humphrey, and Oka)

Motion The MTA CAC recommends WHEREAS, 3 pedestrians have died from collisions with Muni vehicles in a recent 1.5 month period, and

WHEREAS, a recent judgment against the City by the family of Elizabeth Dominguez, a child killed by a Muni vehicle on Potrero Avenue, was a record $15 million, and

WHEREAS, the City will likely be hit with multi-million dollar lawsuits from the families of the 3 pedestrians recently killed by Muni vehicles, and by those pedestrians killed by Muni vehicles in the future, and

WHEREAS, the City can also be held liable for pedestrians injured or killed by private automobiles at locations known to be dangerous by the City,

THEREFORE BE IT RESOLVED, that the MTA CAC strongly urges the MTA Board to allocate funds sufficient to significantly reduce pedestrian injuries and deaths.

Moved by Emily Drennen
2nd by Bruce Oka
FAC passed unanimously (Ayes – Murphy (Chair), Drennen, Humphrey, and Oka)

Motion WHEREAS, vehicles parked on the sidewalks present multiple hazards and difficulties to people with mobility or sensory disabilities, seniors, children, and the general public, and

WHEREAS, the Americans with Disabilities Act recognizes that streets and sidewalks must be accessible to people with disabilities, and

WHEREAS, sidewalks blocked by illegally parked cars can limit access and present hazards to all users of the streets, and

WHEREAS, the 2006-07 MTA Budget states that a Parking Control Officer can average 40 citations written per day, bringing in $1,600 in revenue,

THEREFORE BE IT RESOLVED, that the MTA CAC strongly urges the MTA Board to include additional Parking Control Officers FTEs in the 2006-07 budget to focus on sidewalk parking enforcement in order to significantly reduce the incidence of sidewalk parking.

Moved by Bruce Oka
2nd by Griffith Humphrey
FAC passed unanimously (Ayes – Murphy (Chair), Drennen, Humphrey, and Oka)

Motion The MTA CAC strongly urges the MTA Board to direct staff to research, review, and suggest implementation of innovative short-term and long-term revenue generation ideas.

Moved by Bruce Oka
2nd by Griffith Humphrey
FAC passed unanimously (Ayes – Murphy (Chair), Drennen, Humphrey, and Oka)

Motion The MTA CAC recommends the MTA begin funding an operating reserve with this year's budget.

Moved by Griffith Humphrey

2nd by Emily Drennen
FAC passed unanimously (Ayes – Murphy (Chair), Drennen, Humphrey, and Oka)

Motion The MTA CAC recommends that the MTA fund the 2 additional service planning positions proposed in the 2006-07 MTA budget.
Moved by Bruce Oka
2nd by Griffith Humphrey
FAC passed unanimously (Ayes – Murphy (Chair), Drennen, Humphrey, and Oka)

Motion The MTA CAC recommends the MTA fully fund the LRV preventative maintenance programs.
Moved by Bruce Oka
2nd by Griffith Humphrey
FAC passed unanimously (Ayes – Murphy (Chair), Drennen, Humphrey, and Oka)

6. **Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)

The next meeting would be scheduled for February 2, 2006 at 2:30, in room 3075 to consider the Budget.

DPT's Budget report

7. **Adjournment:** 5:00 p.m.

Attachments

Item 2 – November 2005 minutes

Item 5 – Handout Proposed FY 2006-2007 MTA Operating Budget, January 17, 2006
– Handout Overview

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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Notice
Regular Meeting for
Wednesday, March 15, 2006 at 3:00 p.m.

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San Francisco, California

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

Notes:

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, April 19, 2006 at 3:00 p.m.

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Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, May 17, 2006 at 3:00 p.m.

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Tuesday, June 27, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Tuesday, June 27, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from January and February 2006.** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**Cable Car Fare Structures** (Discussion/Action)	3:15
6.	**Proof of Payment versus Backdoor Boarding** (Discussion/Action)	3:50
7.	**Hotel Vitale Update** (Discussion/Action)	4:25
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, July 19, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday July 19, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

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Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday July 19, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

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3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**Cable Car Fare Structures** (Discussion/Action)	3:15
6.	**Proof of Payment versus Backdoor Boarding** (Discussion/Action)	3:50
7.	**Hotel Vitale Update** (Discussion/Action)	4:25
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, August 16, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

FINAL MINUTES
of
Regular Meeting

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Wednesday, July 19, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:09 p.m., Wednesday, July 19, 2006. Daniel Murphy (chair) presided. A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair), and Griffith Humphrey.

   FAC Members absent at roll call: Emily Drennen (arrived at 3:11 p.m.)

   FAC absent: Bruce Oka

   MTA CAC Members not on this committee present: Steve Ferrario (Pro Temp for Emily Drennen)

   MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Chris Ruiz (MTA Revenue), Scott Heugly (MTA Chief Protective Services-POP), Robinson Oguike (MTA - Sergeant Proof of Payment Supervisor/Investigator), and Debra Reed (MTA CAC Secretary).

   Community representatives present: None

2. **Adopt Minutes from January and February 2006:** (Discussion/Action)
   Motion to adopt the minutes by Griffith Humphrey.
   2nd by Steve Ferrario
   FAC passed unanimously (Ayes - Murphy (Chair), Ferrario, and Humphrey).

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   None.

4. **Report of the Chair:** Daniel Murphy (Chair)

   MTA was preparing plans and options for the sum of $30 million it would receive from the state, perhaps to cover some of MTA's deficit.

5. **Cable Car Fare Structures** (Discussion/Action) Chris Ruiz

Ms. Ruiz reviewed the development of cable car fares since the increase to $5.00 in 2005. Passengers could purchase either $10.00 all-day tickets sold by conductors (good for cable cars only) or purchase $11.00 all-day passports sold in Kiosks (good for any Muni ride). Cable car revenue increase was a result of both the fare increase and the cash handling policy. Cable car experienced a short period of decline in ridership however there has been an increase since Muni switched from $10.00 tickets to selling the popular $11.00 all-day passport/good for any Muni ride.

Mr. Murphy pointed out that the MTA CAC was interested in the impact to normalize cable fares to Muni's standard fare, which may on one hand drastically reduce revenue but on the other hand increase ridership.

Motion: The MTA CAC recommends that the MTA consider instituting free transfers on cable cars.

The MTA CAC further recommends that the MTA keep cable car fares at or below current levels, even if other fare increases are considered and that the MTA consider normalizing cable care fares to regular Muni fares as cable car service is brought up to the minimum levels mandated by the charter.

2nd by Emily Drennen

FAC passed unanimously (Ayes - Murphy (Chair), Drennen, and Humphrey).

6. **Proof of Payment versus Backdoor Boarding** (Discussion/Action) Scott Heugly (MTA Chief of Protective Services - POP), and Robinson Oguike (MTA Sergeant Proof of Payment Supervisor/Investigator)

   Mr. Heugly's department monitors light rail vehicles. POP (Proof of Payment) was expecting to add 43 more inspectors over the next 8 months. Rail lines with POP presence, resulted in dramatically increased revenue. Backdoor boarding dilemma on buses and school lines appear to be improving though still a problem. There had been some consideration to place POP inspectors on buses in the future to assist bus operators.

   Decriminalizing fare evasion tickets has been moving forward at the State Legislature level.

7. **Hotel Vitale Update** (Discussion/Action)
   To be continued at the next FAC meeting with Kristen Magary.

8. **Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)
   Next regular meeting tentatively scheduled for Wednesday, August 16, 2006,
   1 So. Van Ness, Room 3075, 3:00 p.m.

   - $30 million from the state – Marisa Espinosa
   - Hotel Vitale Update – Kirsten Magary
   - Revenue Generation Ideas for FY 2007 – Deb Ward

9. **Adjournment:** 4:53 p.m.

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday August 16, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday August 16, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from July 2006.** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**Additional State Funds $ 33 Million** (Discussion/Action) Marisa Espinosa	3:15
6.	**Hotel Vitale Update** (Discussion/Action) Kristen Magary	3:50
7.	**Revenue Generating Ideas for FY 07** (Discussion/Action) Deb Ward	4:25
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, September 20, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday August 16, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from July 2006.** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**Additional State Funds $ 33 Million** (Discussion/Action) Marisa Espinosa	3:15
6.	**Hotel Vitale Update** (Discussion/Action) Kristen Magary	3:50
7.	**Revenue Generating Ideas for FY 07** (Discussion/Action) Deb Ward	4:25
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, September 20, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

FINAL MINUTES
of
Regular Meeting

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Wednesday, August 16, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:08 p.m., Wednesday, August 16, 2006. Daniel Murphy (chair) presided. A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair)

   FAC Members absent at roll call: None

   FAC absent: Emily Drennen, Griffith Humphrey, and Bruce Oka.

   MTA CAC Members not on this committee present: Steve Ferrario (Pro Temp for Griffith Humphrey) and Norman Rolfe (Pro Temp for Emily Drennen).

   MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Marisa Espinosa (MTA Strategic Policy Manager), Deb Ward (MTA Director of Finance), and Debra Reed (MTA CAC Secretary).

   Community representatives present: Edward Mason

2. **Adopt Minutes of July 19, 2005:**
   Motion to adopt the February minutes by Steve Ferrario.
   2nd by Norman Rolfe
   FAC passed unanimously (Ayes – Murphy (Chair), Ferrario, Rolfe)

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   None.

4. **Report of the Chair:** Daniel Murphy (Chair)

   None.

5. **Additional State Funds $ 33 Million** (Discussion/Action) Marisa Espinosa

Ms. Espinosa distributed and reviewed the "State Transit Assistance Funds" handout that was reviewed in a presentation before the MTA Board meeting August 15, 2006. Mr. Murphy invited Ms. Espinosa to the September 7, 2006 MTA CAC 5:30 p.m. meeting to present the Additional State Funds item before the full Citizens' Advisory Council.

Questions and Comments from the CAC

Daniel Murphy:

Was the $20 million allocated to Breda retrofit taken from this State Transit Fund? Response: No.

Mr. Murphy was pleased to see a list of specific items for the $13 million being applied towards safety. Response: As funds specifically identified for transit, intersections outfitted with countdown signals were adjacent to transit stops and stations.

Mr. Murphy was concerned about comments at the MTA Board meeting regarding Transit Agency Recruitment. Could applying grant money towards such programs develop into on-going expenses to provide training for hard-to-fill positions? Response: Such training programs already exist. As a pilot program partnering with the school board, PIC and City College, this would be an opportunity to give back to the community by providing on-job experience. There would be intangible benefits to the entire city to supplement these programs with on-job experience. There may be other sources for funding in the future.

Steve Ferrario:

Regarding 3rd Street Capital funds, what were other sources for closing the deficit gap? Response: Additional fund sources included the Infrastructure Bond on the November 2006 ballot, and funds from the Transportation Authority.

6. **Hotel Vitale Update** (Discussion/Action) Kristen Magary

Ms. Magary was not available for this Item. To be continued at the September 2006 FAC.

7. **Revenue Generating Ideas for FY 07** (Discussion/Action) Deb Ward

Focusing on FY 08 Mr. Murphy wanted to discuss what kinds of revenue opportunities would become available for the upcoming fiscal year. Ms. Ward responded that the Transit Effectiveness Project (TEP) would play a major role. Long-term revenue generating ideas, such as Congestion fees, along with increases in fares and citations were reassigned to Strategic Business Planning as opposed to Finance. Finance was focused on short-term mechanisms to consolidate and streamline the business, such as in-house services rather than vendors.

Ms. Ward also highlighted:

- The MTA was seeking a full funding grant agreement with the FTA to construct the Central Subway.
- Los Angeles had joined the effort to decriminalization of POP citations.
- The Short-Range Transit Plan calls for a fare increase every 3 years, which would be due the following fiscal year 09.

- Fuel expenses.

Questions and Comments:

Steve Ferrario commented that London adopted the "Congestion" fee for cars. Response: The Strategic Business Planning unit had been focusing on the Nexis study that included a range of ideas, transit fees and other types of congestion management fees.

8. **Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)
Next regular meeting tentatively scheduled for Wednesday,
September 20, 2006, 1 So. Van Ness, Room 3075, at 3:00 p.m.

- Hotel Vitale Update - Kristen Magary

9. **Adjournment:** 4:35 p.m.

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, September 20, 2006 at 3:00 p.m.

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday October 18, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

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Council Members not members of this Committee:
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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, October 18, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from August 2006.** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**MTA Budget** (Discussion/Action) Sonali Bose	3:15
6.	**Hotel Vitale Update** (Discussion/Action) Kirsten Magary	3:50
7.	**State Transit Assistance (STA) funds** (Discussion/Action)	4:25
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, November 15, 2006, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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Citizens' Advisory Council

Finance & Administration Committee (FAC)

FINAL MINUTES
of
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Wednesday, October 18, 2006 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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nal

1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:15 p.m., Wednesday, October 18, 2006. Daniel Murphy (chair) presided. A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair), and Bruce Oka.

   FAC Members Present, but absent at Roll Call: Griffith Humphrey arrived at 3:25 p.m.

   FAC absent: Emily Drennen

   MTA CAC Members not on this committee present: Norman Rolfe, and Steve Ferrario (Pro Temp for Emily Drennen)

   MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Sonali Bose (MTA CAC Director of Finance), Kerstin Magary (MTA), and Debra Reed (MTA CAC Secretary).

   Community representatives present: Edward Mason

2. **Adopt Minutes of August 16, 2006:**
   Motion to adopt the August minutes by Steve Ferrario.
   2nd by Bruce Oka
   FAC passed unanimously

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   No comments from the public.

4. **Report of the Chair:** Daniel Murphy (Chair)

   None.

5. **MTA Budget** (Discussion/Action) Sonali Bose

Ms. Bose distributed and reviewed the "SFMTA Budget Presentation, October 2006" and the "Municipal Transportation Authority Executive Director's Office Fiscal Year 2006-2007 Annual Budget Plan."

Ms. Bose invited the CAC to list 3 top priorities that the CAC would be interested to see in the 2007-2008 budget.

Comments and Questions from the FAC

Steve Ferrario:

Last year's $20 million funds for rebuilding BREDA cars was the result of recommendations from the CAC. Will the $20 million continue to be in the budget for the next 5 to 6 years? Response: Yes, under restricted revenue.

The CAC recommended a list of 1-time items for the STA funds for FY 2007 - 2008. A copy of the October 16, 2006 recommendation letter was presented to Ms. Bose. Response: The $33 million was in the operating budget as part of the 17% under the line item "State Sources." Ms. Bose agreed that the best practice would be to not spend 1-time windfall money for on-going operating costs.

Daniel Murphy:

In the past the CAC recommended that Muni Improvement Funds (MIF) not be funded. Was the MTA contractually obligated by Unions to fund MIF? Response: Ms. Bose would research the question.

Had funding been identified for the Para Transit Debit card program for Taxi service? Response: The Board of Supervisors decided not to continue the Taxi surcharge, which was needed to fund the $900,000 towards the Para transit program. New funding sources were being sought.

Mr. Murphy commented that additional Parking Control Officers (PCO) would increase revenue.

Griffith Humphrey:

Why were Capital items in the Operating budget? Response: A City policy defines a Capital item as anything below 5-year life or below $50,000. Example, the Livable Streets program, Alamany Pedestrian improvement, or Traffic Calming.

Ms. Bose will respond to: $30 million STA funds, Muni Improvement Funds, Para transit Debit program, and additional PCOs. Mr. Ferrario added the question about the $20 million BREDA fund.

Norman Rolfe:

Where does the money come from to pay claims? Response: Muni's budget under line item "Work Orders and Other Overhead."

Public Comment

Edward Mason felt that:

An organization chart with a headcount would be useful.

A list of projects that were not funded or were deferred, such as scooters for PCOs that had been referred, which resulted in recent scooter shortages and maintenance problems.

A cost analysis of avoidable accidents and repairs.

New schedules are needed to replace outdated 5 years old publications.

A list of renewable contracts.

Mr. Mason mentioned that on the revenue side the subject, Transit Impact Fees was brought up 5 months ago before the Board of Directors. He still had not seen any matrix that listed revenue sources/payments received from transit impact developers and organizations that had been presented before the Board of Directors.

6. **Hotel Vitale Update** (Discussion/Action) Kerstin Magary

Ms. Magary reviewed the hotel's revenue, development agreement fees, rent of minimum and participation, and everything since the hotel's opening in March 2005. The hotel had been successful.

Norman Rolfe felt that there were cost overruns that were being ignored. His analysis, based on a different report of construction logs from Henry Kim as well as operating costs due to bus line reroutes, was costing Muni additional operating expenses of $300, 000 to $400,000 per year. Response: Ms. Magary was not aware of any negative impacts. She invited the CAC to forward a list of questions for further research.

Dan Murphy commented that the CAC wanted to get a sense of Capital construction and Operating expenses that were in line with the original projections, and if not, what were the lessons learned. Response: Ms. Magary provided information regarding rent. The Hotel project had been profitable. She invited the CAC to provide to her a list of any concerns for an agency wide research.

Steve Ferrario commented that condos were populating areas that were once considered industrial territory. Muni facilities were evenly dispersed and available to store and maintain equipment throughout the city, but if Muni gave up any land parcels, they would be gone forever. Dan Murphy forecasted that bus facilities might slowly be squeezed out of San Francisco.

7. **State Transit Assistance (STA) funds** (Discussion/Action)

See item #5

8. **Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)
Next regular meeting tentatively scheduled for Wednesday,
November 15, 2006, 1 So. Van Ness Avenue, Room 3075, at 3:00 p.m.

- Hotel Vitale Update

9. **Adjournment:** 5:02 p.m.

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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Regular Meeting for
Wednesday, November 15, 2006 at 3:00 p.m.

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Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday January 17, 2007 at 3:00 p.m.
Note: Meeting start time may be delayed until **3:30 or later**

1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

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Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser
(1 Vacancy)

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Municipal Transportation Agency, Citizens' Advisory Council
1 So. VAN NESS AVENUE- 7th Floor -SAN FRANCISCO-CA. 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

Disability Access

This Meeting will be held at 1 South Van Ness Avenue, Conference Room 3075, San Francisco. From the 1st floor lobby, take the elevator to the 3rd Floor.

The meeting location is wheelchair accessible. The closest BART and MUNI Metro station is Civic Center. Accessible MUNI bus lines nearest the meeting location are the 7-Haight, 9-San Bruno, 47-Van Ness, 49-Van Ness/Mission, and the 71-Haight-Noriega, also the F-Market & Wharves (Historic Streetcar Service). For more information about MUNI accessible services, call 415-923-6142. There is accessible on-street vehicle parking available in the vicinity of the meeting location. The Civic Center Garage, entrance on the south side of McAllister Street, between Polk and Larkin Streets, includes bicycle racks in view of a parking attendant.

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday January 17, 2007 at 3:00 p.m.
Note: Meeting start time may be delayed until **3:30 or later**

1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00 or later
2.	**Adopt Minutes from October 18, 2006.** (Discussion/Action)	3:33
3.	**Public Comment**	3:35
4.	**Report of the Chair** (Discussion/Action)	3:40
5.	**FY 2008 MTA Budget** (Discussion/Action) Sonali Bose	3:45
6.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, February 21, 2007, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:25
7.	**Adjournment**	4:30

Notes:

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

ACTION MINUTES
of
Regular Meeting

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Wednesday, January 17, 2007 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1/17/07
action
minutes

1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Finance & Administration Committee (FAC) was called to order at 3:53 p.m., Wednesday, January 17, 2007. Daniel Murphy (chair) presided. A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey.

   FAC Members Present, but absent at Roll Call: Bruce Oka arrived at 4:03 p.m., and departed at 4:53

   FAC absent: None

   MTA CAC Members not on this committee present: Norman Rolfe

   MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Sonali Bose (MTA CAC Director of Finance), Rohan Carter (MTA Senior Director Transportation Planning & Development), Debra Reed (MTA CAC Secretary) and Janet Martinsen (MTA CAC Liaison).

   Community representatives present: David Pilpel

2. **Adopt Minutes of October 18, 2006:**
   Motion to adopt the October minutes by Griffith Humphrey.
   2nd by Emily Drennen
   FAC passed (Ayes - Murphy, Drennen and Humphrey)

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   David Pilpel spoke about reinstituting metal tokens.

4. **Report of the Chair:** Daniel Murphy (Chair)

5. **FY 2008 MTA Budget** (Discussion/Action) Sonali Bose and Rohan Carter.
   Attachment - Overview of FY 2007-2008 Operating Budget and FY 2008-2012 Capital Budget, dated January 16, 2007
   No Action taken by the FAC

6. **Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)
   The chair will schedule the next meeting for the following month after February 6, 2007, at 1 So. Van Ness Avenue, Room 3075, at 3:00 p.m.

7. **Adjournment:** 5:25 p.m.

Attachments

Item #5 – Overview of FY 2007-2008 Operating Budget and FY 2008-2012 Capital Budget, dated January 16, 2007

Respectfully submitted by:
Debra J. Reed
MTA CAC - Secretary

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for 2007
Wednesday February 14, ~~2006~~ at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser
(1 Vacancy)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, February 14, 2007 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from October 18, 2006.** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**Parking Garage Rates** (Discussion/Action) Ron Szeto	3:15
6.	**FY 2008 MTA Budget** (Discussion/Action) Sonali Bose	3:35
7.	**Proposed Agreement for Senior/Youth/Disabled Fast Pass Use on BART**(Discussion/Action)	4:05
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, March 15, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:35
9.	**Adjournment**	4:40

Notes:

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

DRAFT MINUTES
of
Regular Meeting

Wednesday, February 14, 2007 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 3:17 p.m.
   A quorum was present including the following:

   FAC Members present at roll call: Daniel Murphy (Chair), Griffith Humphrey, Bruce Oka.

   FAC absent: Emily Drennen

   MTA CAC Members not on this committee present: None

   MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Sonali Bose (MTA Director of Finance), Ron Szeto (MTA DPT Acting Director Parking Authority), and Debra Reed (MTA CAC Secretary).

   Community representatives present: None

2. **Adopt Minutes of October 18, 2006:**
   Adoption of the October 2006 minutes will be continued at the next FAC meeting.

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   None

4. **Report of the Chair:** (Discussion) Daniel Murphy

5. **Parking Garage Rates:** (Discussion/Action)

   FAC Discussion with staff participation from Ron Szeto.

   Motion: The MTA CAC recommends that the MTA undertake a comprehensive review of the services that the MTA purchases from the San Francisco Police Department (SFPD) in order to determine what services the Agency receives for its payments to the SFPD, and to determine if these are the most effective possible use of funds enhancing safety and security for the MTA.

2nd by Bruce Oka
FAC passed unanimously (Ayes – Murphy, Humphrey, and Oka)

Motion: WHERE AS the MTA spends over $41 million per year on services from other departments, the MTA CAC recommends that the MTA consider requiring other City departments that receive free parking in City garages to pay for these services.
Moved by Bruce Oka
2nd by Griffity Humphrey
FAC passed unanimously (Ayes – Murphy, Humphrey, and Oka)

6. **FY 2008 MTA Budget:** (Discussion/Action)

   FAC Discussion with staff participation from Sonali Bose.
   No action taken by the FAC.

7. **Proposed Agreement for Senior/Youth/Disabled Fast Pass use on BART:** (Discussion/Action)

   Staff was not scheduled for this item. Discussion/Action to be continued at the MTA CAC meeting scheduled for February 15, 2007. Marisa Espinosa will be the participating staff for that item.

8. **Schedule Upcoming Meeting and Agenda Items** (Discussion)
   Next regular FAC meeting tentatively scheduled for Wednesday, March 21, 2007

   Structural Deficit items not included in the Budget season

9. **Adjournment:** 5:03 p.m.

   Respectfully submitted by:
   Debra J. Reed
   MTA CAC - Secretary

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, March 21, 2007 at 3:00 p.m.

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday April 18, 2007 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

Council Members not members of this Committee:
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Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser
(1 Vacancy)

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, April 18, 2007, 2007 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from January 17 and February 14, 2007** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**Fare Media Policy** (the one going to the MTA Board on May 15) (Discussion/Action) Sonali Bose	3:15
6.	**Fare Structure** (this is a council-initiated item on options for the structure of Muni fares, including Emily's resolution regarding free Muni) (Discussion/Action) Sonali Bose	3:40
7.	**Revenue Options** (based on the list Sonali Bose presented at the last full CAC meeting) (Discussion/Action) Sonali Bose	4:05
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, May 16, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:35
9.	**Adjournment**	4:40

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City and County of San Francisco
San Francisco Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Regular Meeting minutes
of
Regular Meeting

Wednesday, April 18, 2007 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 3:18 p.m.

   FAC Members present at roll call: Daniel Murphy (Chairman), Emily Drennen, Griffith Humphrey, Bruce Oka.

   FAC absent: None

   SFMTA Staff Present: Sonali Bose (SFMTA Director of Finance), Janet Martinsen (SFMTA CAC Liaison) and Debra Reed (SFMTA CAC Secretary).

2. **Adopt Minutes from January 17 and February 14, 2007**
   Motion to adopt minutes: unanimously approved. (Ayes – Murphy, Drennen, Humphrey and Oka)

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda**

   None.

4. **Report of the Chairman**

   No report was presented.

5. **Fare Media Policy** (Discussion/Action) Sonali Bose

   Ms. Bose reported that the SFMTA spends $4 million annually in printing costs and recognizes a minimum of 65 different fare instruments and transfers. Ms. Bose's proposal to reduce the number of fare media will go before the SFMTA Board when it has been finalized.

   Questions and Comments from the FAC

   Jamison Wieser suggested renaming the passes and calling them "tickets."

   Emily Drennen suggested printing advertising on the back.

   The following action was taken by the FAC:

Motion: The SFMTA CAC recommends that the SFMTA simplify its fare structure by reducing the number of fare instruments the Agency manages.

The motion was unanimously approved. (Ayes – Murphy, Drennen, Humphrey and Oka)

6. **Fare Structure** (Discussion/Action) Sonali Bose

Ms. Bose stated that the Mayor's Revenue Panel will be considering fare policy issues such as automatic fare increases and discount policies.

Comments and Questions from the FAC

Emily Drennen asked about the progress of free transit. Ms. Bose stated that the increase in security, safety, cleaning and maintenance, as well as more operators and buses would be the biggest challenge. To address the structural deficit along with Muni's incremental needs, "Free Muni" would require significant additional resources. "Free Muni" may also require considerable policy changes, such as transit-only corridors. On the other hand, savings would be realized in printing costs, revenue collections, fare gate structure, etc.

Griffith Humphrey asked for examples of locations where free transit has worked. Ms. Bose said that Charleston, Portland and Seattle have a form of free transit in their downtown area. Several European communities use transit-only corridors for free transit.

7. **Revenue Options** (Discussion/Action) Sonali Bose

Ms. Bose stated that the Mayor's Revenue Panel will be addressing additional revenue needs in a final package of recommendations by the end of 2007.

8. **Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)
Next regular meeting tentatively scheduled for Wednesday, May 21, 2007, at 1 So. Van Ness Avenue, Room 3075, 3:00 p.m.

9. **Adjournment:** 5:07 p.m.

Respectfully submitted by:
Debra J. Reed
SFMTA CAC - Secretary

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, May 16, 2007 at 3:00 p.m.

"Will be Rescheduled"

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cancelled

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Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

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1 So. VAN NESS AVENUE- 7th Floor -SAN FRANCISCO-CA. 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday May 16, 2007 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser
(2 Vacancies)

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Disability Access

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, May 16, 2007, 2007 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from April 18, 2007** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chair** (Discussion/Action)	3:10
5.	**XXX** (Discussion/Action)	3:15
6.	**XXX** (Discussion/Action)	3:40
7.	**XXX** (Discussion/Action)	4:05
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, June 20, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:35
9.	**Adjournment**	4:40

Notes:

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, June 20, 2007 at 3:00 p.m.

"Will be Rescheduled"

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1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, July 18, 2007 at 3:00 p.m.

"Will be Rescheduled"

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Members:
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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, August 15, 2007 at 3:00 p.m.

"Will be Rescheduled"

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1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
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Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, September 19, 2007 at 3:00 p.m.

"Will be Rescheduled"

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Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

Council Members not members of this Committee:
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Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday, October 17, 2007 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, September 20, 2006 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Public Comment**	3:05
3.	**Report of the Chair** (Discussion/Action)	3:10
4.	**Fare Media Policy** (Discussion/Action)	3:20
5.	**Use of Senior/Disabled/Youth Muni Fast Pass on BART** (Discussion/Action) Marisa Espinosa	3:50
6.	**Update on Panel Reviewing MTA Revenue Options** (Discussion/Action) Sonali Bose	4:20
7.	**MTA's Parking Meter Program and Audit** (Discussion/Action) Sonali Bose	4:50
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, November, 2007, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

MINUTES
of
Regular Meeting

Wednesday, October 17, 2007 at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call**
   Chairman Daniel Murphy called the meeting to order at 3:05 p.m.

   FAC Members present at Roll Call: Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, Bruce Oka.

   FAC absent: None

   MTA CAC Members not on this committee present: Steve Ferrario and Norman Rolfe

   MTA staff and other city departments present: Dianna Hammons (MTA Senior Manager – Revenue Programs), Steve Bell (MTA Manager – Parking Services and Fare Media), Marisa Espinosa, Sonali Bose (MTA Chief Finance Officer) and Debra Reed (MTA CAC Secretary).

2. **Public Comment:** None

3. **Report of the Chair:** Daniel Murphy

   No report.

4. **Fair Media Policy:** (Discussion/Action) Diana Hammons

   Ms. Hammons reviewed the Fare Media Policy. Currently the SFMTA accepts 35 different types of fare media with different rules. Reducing that number would decrease reproduction costs and fraud, improve customer service and make it easier for operators to identify valid fare media.

   Ms. Hammons stated that the SFMTA made a commitment to the Board of Supervisors to expand the class pass program at both the University of San Francisco and at the Conservatory of Music to students up to age 24 in order to encourage transit use by young adults.

   Ms. Hammons stated that Translink will allow opportunities to reduce almost all the fare media to a single fare structure.

Questions and Comments

Bruce Oka stated that the Paratransit users were left out of plans to transition to Translink.

Emiliy Drennen suggested that the SFMTA set up a focus group for tourists. Ms. Hammons stated that the SFMTA recently set up meetings with the Convention & Visitors Bureau to talk about issues and challenges regarding marketing fare media at hotels and other locations.

Dan Murphy stated that the SFMTA CAC previously recommended that the SFMTA simplify its fare structure, reduce the number of fare instruments and provide a simplified, consistent fare instrument terminology.

5. **Use of Senior/Disabled/Youth Muni Fast Pass on BART:** (Discussion/Action) Marisa Espinosa

Ms. Espinosa reviewed the Senior/Disabled/Youth Fast Pass Usage on BART. Ms. Espinosa pointed out that while the SFMTA is moving forward to consolidate and simplify the fare media with Translink, access to BART within San Francisco for senior, disabled, and youth users would still require a separate BART-only pass. The SFMTA and BART will have worked out costs by December 2007 for an interim solution until Translink goes online in March 2008.

Motion: The MTA CAC recommends that as an interim solution before the implementation of Translink the MTA pursue an agreement with BART by which disabled stickers would be valid in uses of flash passes for BART rides within San Francisco.

The motion passed unanimously.

Motion: WHEREAS BART defines their "youth" riders within a smaller age range than other transit agencies in the Bay Area; and

WHEREAS BART and MTA Boards will need to negotiate a shared definition of "youth" in order to allow Muni youth fast pass riders on the intra-San Francisco BART system;

THEREFORE BE IT RESOLVED THAT the MTA CAC urges the MTA Board to pursue these policy negotiations with BART and/or the MTC with expediency.

The motion passed unanimously.

Questions and Comments

Steve Ferrario suggested that using flash passes at San Francisco fare gates would be the quickest, cheapest and easiest solution since Translink is just five months away. Once Translink has been deployed, then there would be no need to reprogram anything.

Emily Drennen suggested that since BART was concerned about losing revenue, a ridership count could be taken each time a flash card is used in order for BART to gain information regarding the number of discount fares using their system.

Daniel Murphy stated that it makes sense not to spend a lot of money on interim solutions.

Ms. Drennen stated that the youth ridership on BART should be included. Many of BART's issues could be allayed by presenting the youth ridership numbers to them.

6. **Update on Panel Reviewing MTA Revenue Options:** (Discussion/Action) Sonali Bose

Ms. Bose stated that the Revenue Panel is in the process of forming recommendations. They may also recommend ballot measures. Their recommendations will be presented to the CAC for input.

Comments and Questions

Chairman Murphy asked if panel was considering any policy changes. Ms. Bose stated that in addition to specific revenue ideas, there need to be policies regarding how to address fare increases and variable pricing based on occupancy for parking meters rather than set rates.

7. **MTA's Parking Meter Program and Audit:** (Discussion) Steve Bell

Mr. Bell reviewed various Parking Program initiatives including enforcement initiatives, multi-space meter pilot projects, and the Urban Partnership grant.

Questions and Comments

Emiliy Drennen suggested charging full usage of meter rates to business requesting permits to reserve metered parking spaces.

8. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: November 2007, at 1 South Van Ness Avenue, Conference Room 3075, at 3:00 p.m.

9. **Adjournment:** 5:30 p.m.

Respectfully submitted by:
Debra J. Reed
MTA CAC - Secretary

SFMTA | Municipal Transportation Agency

SFMTA home > About Us > Boards & Meetings > SFMTA Citizens Advisory Council (CAC) >
FAC November 21, 2007, notice to reschedule

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

Regular Meeting for
Wednesday, November 21, 2007 at 3:00 p.m.

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Monday January 28, 2008 at 4:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

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☎(415) 701-4666 **FAX** (415) 701-4502

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Monday January 28, 2008 at 4:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	4:00
2.	**Adopt Minutes from April 18th and October 17th, 2007** (Discussion/Action)	4:03
3.	**Public Comment**	4:05
4.	**Report of the Chair** (Discussion/Action)	4:10
5.	**FY2009/FY2010 Budget** (Discussion/Action) Sonali Bose	4:15
6.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, February 20, 2008, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
7.	**Adjournment**	5:00

Notes:

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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FINAL MINUTES
of
Regular Meeting

Monday, January 28, 2008 4:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 4:28 p.m.

   FAC Members present at Roll Call: Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey.

   FAC absent: Bruce Oka

   SFMTA CAC Members not on this committee present: Steve Ferrario

   SFMTA staff: Sonali Bose (Chief of Finance and Administration) and Debra Reed (CAC Secretary).

2. **Adopt minutes of April 18th and October 17th, 2007:**
   Motion to adopt minutes: unanimously approved. (Ayes – Murphy, Drennen and Humphrey)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None

4. **Report of the Chairman:** Daniel Murphy

   There will be a discussion at the January 29, 2008 CAC meeting regarding future calendar items for the CAC and subcommittees.

5. **FY2009/FY2010 Budget:** (Discussion/Action) Sonali Bose

   Sonali Bose reviewed preliminary FY 2009 Operating Budget. The chronic structural deficit is $150 million. The Agency will need $50 million for Transit Effectiveness Policy (TEP) and Muni Metro East projects. Ms. Bose discussed various funding and revenue sources. The Revenue Panel will be completing their recommendations in February 2008 to be presented to the MTA Board of Directors and Mayor Newsom. Chairman Murphy will schedule both an FAC and a CAC meeting for input on those recommendations.

   Emily Drennen suggested submitting grants that could be used towards miscellaneous projects. Ms. Bose said that grants tend to be project specific. Ms. Bose is looking into alternative forms of capital funding for general projects.

Ms. Drennen said that she has not noticed significant activities for pedestrian issues, such as traffic engineers. Ms. Bose said that there have been over 300 requests for parking control officers, transit planners, and parking engineers. Chairman Murphy asked that FAC members bring suggestions for the pedestrian safety program to the next meeting.

Chairman Murphy asked about the $10 million work order to the San Francisco Police Department. Ms. Bose said that the Agency is negotiating an MOU with the SFPD for specific services.

Chairman Murphy proposed the following recommendation:

MOTION: RESOLVED, The SFMTA CAC recommends that the SFMTA Board consider a wide range of options for additional advertising on Muni including advertising on MTA non-historic vehicles and infrastructure, and fare media if such advertising can raise significant revenue for the Agency. The motion passed unanimously. (Ayes – Murphy, Drennen and Humphrey)

Emily Drennen proposed the following recommendation:

MOTION: WHEREAS, the SFMTA annually pays out between $9 million to $12 million in injury and death lawsuit settlements; and

WHEREAS, The City's Controller's Office and the City Attorney are currently responsible for managing the collection, investigation, and settlement of SFMTA claims,

THEREFORE BE IT RESOLVED, That the SFMTA CAC urges the City to develop business practices whereby the SFMTA receive adequate information about claims filed within a much shorter turn-around time and in a format that is most useful for analysis to prevent future incidents. The motion passed unanimously. (Ayes – Murphy, Drennen and Humphrey)

6. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: February 20, 2008, at 1 South Van Ness Avenue, Conference Room 3075, at 5:30 p.m.

- Capital Budget - Carter Rohan and Brenda Walker
- Pedestrian Safety - Peter Albert
- Revenue Panel recommendations – Sonali Bose

7. **Adjournment:** 6:05 p.m.

Respectfully submitted by:
Debra J. Reed
SFMTA CAC - Secretary

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
Regular Meeting for
Wednesday, February 20, 2008 at 3:00 p.m.

"Has Been Cancelled"

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1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

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SFMTA Citizens' Advisory Council
1 So. VAN NESS AVENUE- 7th Floor -SAN FRANCISCO-CA. 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Thursday, March 6, 2008 at 3:00 p.m.
1 South Van Ness Avenue, Room 7040
San Francisco, California

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Members:
Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Thursday, March 6, 2008 at 3:00 p.m.
1 So. Van Ness Avenue, Room 7040
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from January 28, 2008** (Discussion/Action)	3:03
3.	**Public Comment**	3:05
4.	**Report of the Chairman** (Discussion/Action)	3:10
5.	**Pedestrian Safety Programs Budget** (Discussion/Action) Cristina Olea	3:15
6.	**FY2009/FY2010 Operating Budget** (Discussion/Action) Sonali Bose	4:00
7.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, March 19, 2008, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
8.	**Adjournment**	5:00

Disability Access

This Meeting will be held at 1 South Van Ness Avenue, Conference Room 7040, San Francisco. From the 1st floor lobby, take the elevator to the 7th Floor.

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance and Administration Committee (FAC)

Regular Meeting Minutes

Thursday, March 6, 2008 3:00 p.m
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 3:00 p.m.

   FAC Members present at Roll Call: Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey.

   FAC absent: None

   SFMTA CAC Members not on this committee present: Steve Ferrario and Norman Rolfe

2. **Adopt minutes of January 28, 2008:**
   On motion to adopt January 2008 minutes: Approved. (Ayes – Murphy, Drennen and Humphrey)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None

4. **Report of the Chairman:** Daniel Murphy

   No report

5. **Pedestrian Safety Programs Budget** (Discussion/Action) Cristina Olea, Heath Maddox and Bridget Smith

   Ms. Olea said that funding for the Pedestrian Safety Program is $5 million, of which $1 million is for the program itself and almost $4 million is for capital cost. Sources of revenue are from annual allocations and grants. Currently only the Program Manager and the Planner III positions are filled. The remaining four positions, Engineer, Assistant Engineer, Planner II and Planner I, are expected to be filled by Spring 2009.

   The Pedestrian Safety Program is looking at funded projects involving traffic calming and pedestrian safety, to develop them into Better Streets projects with landscaping, tree planting, environmental features, ecological design, accessible pedestrian signals, count-down pedestrian signals and street lighting.

   Emily Drennen made the following motion:

WHEREAS, the SFMTA is a multimodal agency charged with implementing the City's Transit-First Policy, and

WHEREAS, The SFMTA operating budget has not historically included any funds for the Livable Streets, Bicycle, or Pedestrian programs, and

WHEREAS, The SFMTA has committed to installing pedestrian count-down signals at all signalized intersections, and has not identified funding to complete the remaining 400 intersections to meet this goal, and

WHEREAS, The SFMTA will be unlikely to install any new pedestrian countdown signals (except on 19th Avenue and Van Ness Ave) until at least fiscal years 2013-14 due to lack of available funding,

THEREFORE BE IT RESOLVED, That the SFMTA CAC urges the SFMTA to begin partially funding the Livable Streets, Bicycle, and Pedestrian Programs from the operating budget, and

BE IT FURTHER RESOLVED, That the SFMTA CAC urges the SFMTA to conduct a cost-benefit analysis examining the upfront and full externalized costs of completing the remaining 400 intersections all at once within a short timeframe as opposed to the incremental process that would not begin until at least fiscal years 2013-14, and

BE IT FURTHER RESOLVED, That the externalities include the full costs to the City from increased pedestrian injuries and deaths such as emergency room visits, Muni lawsuit settlements, lost work time, etc.

On motion to conduct a cost-benefit analysis completing 400 intersections: Approved. (Ayes – Murphy, Drennen and Humphrey)

6. **FY2009/FY2010 Budget:** (Discussion/Action) Sonali Bose

Ms. Bose reported the progress of the Operating budget. She stated that the SFMTA revenue for **FY2009** has been projected to be $771.9 million. Expenditures have been projected to be $787.17 million. The SFMTA Board will decide on options to close the $15.3 million shortfall. The impact of MOU for Labor Contracts is unknown.

Ms. Bose stated that the SFMTA revenue for **FY2010** has been projected to be $754.6 million. Expenditures have been projected to be $787.2 million. The impact of MOU for Labor Contracts is unknown.

Emily Drennen made the following motion:

WHEREAS The new programs funded in the FY2009 budget reflect the policy parities of the Agency, as articulated by the CAC, the TEP and others, the SFMTA CAC recommends that the projected shortfall in revenue be closed by the combination of parking meter rate increases, parking fine increases, and an increase in residential parking permit rates.

On motion regarding closing the $15.3 million shortfall: Adopted. (Ayes – Murphy, Drennen and Humphrey)

7. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:

Next regular meeting: April 16, 2008, at 1 South Van Ness Avenue, Conference Room 3075, at 3:00 p.m.

8. Adjournment: 5:17 p.m.

Respectfully submitted by:
Debra J. Reed
SFMTA CAC - Secretary

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Thursday, April 3, 2008 at 11:45 a.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

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Members:
Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Thursday, April 3, 2008 at 11:45 a.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	11:45
2.	**Adopt Minutes from March 6, 2008** (Discussion/Action)	11:47
3.	**Public Comment**	11:50
4.	**Report of the Chairman** (Discussion/Action)	11:55
5.	**FY2009/FY2010 Operating Budget** (Discussion/Action) Sonali Bose	12:00
6.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, May 21, 2008, 1 So. Van Ness, Room 3075, 3:00 p.m.	1:00
7.	**Adjournment**	1:05

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

Meeting for Thursday, April 3, 2008

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1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

Meeting for Wednesday, May 21, 2008

"Has Been Cancelled"

1 South Van Ness Avenue, Room 3075

San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
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SFMTA Citizens Advisory Council (CAC) > FAC June 18, 2008, notice of cancellation

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

Meeting for Wednesday, June 18, 2008

"Has Been Cancelled"

1 South Van Ness Avenue, Room 3075
San Francisco, California

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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Notice

Meeting for Wednesday, July 16, 2008

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1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser

Notes:

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
for
Wednesday, August 20, 2008

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1 South Van Ness Avenue, Room 3075
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Members:
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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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Notice
for
Wednesday, September 17, 2008

"The meeting has been cancelled"

1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

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Notice
for
Wednesday, October 15, 2008

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1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Wednesday, November 19, 2008 at 1:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

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Members:
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Wednesday, November 19, 2008 at 1:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	1:00
2.	**Adopt Minutes from March 6, 2008** (Discussion/Action)	1:03
3.	**Public Comment**	1:05
4.	**Report of the Chairman** (Discussion/Action)	1:10
5.	**Revenue Panel Options** (Discussion/Action) Sonali Bose	1:15
6.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, January 21, 2009, 1 So. Van Ness, Room 3075, 3:00 p.m.	2:30
7.	**Adjournment**	2:35

Disability Access

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(Chapter 67 of the San Francisco Administrative Code)

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Individuals interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code from the Internet at http://www.sfgov.org/bdsupvrs/sunshine.htm.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Campaign and Governmental Conduct Code, Section 2.100, to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112, or visit their website at http://www.sfgov.org/ethics/.

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Regular Meeting Minutes

November 19, 2008 at 1:00 p.m.
One South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order/Roll Call**
   Chairman Murphy called the meeting to order at 1:15 p.m.

   FAC Members present at Roll Call: Emily Drennen, Griffith Humphrey and Daniel Murphy

   FAC Members absent: None

   SFMTA CAC Members not on this committee present: Greg Riessen

2. **Adopt minutes of March 6, 2008:**
   On motion to adopt the minutes of March 6, 2008: Adopted
   Ayes – Drennen, Humphrey and Murphy

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None

4. **Report of the Chairman:** Daniel Murphy

   No report presented.

5. **Revenue Panel Options** (Discussion/Action) Sonali Bose

   Sonali Bose, CFO/Director of Finance and Information Technology, stated that the SFMTA budget will suffer a shortfall of $18 million dollars from the General Fund and a shortage of $46 million dollars from State funds in FY09. Parking citation revenue is down. Ms. Bose gave an overview of the Revenue Panel recommendations. The Panel focused on DMV license fees and carbon taxes. The Revenue Panel was in disagreement about options that would impact tourism, the port and commercial industries.

   Chairman Murphy moved the following recommendation:

   Motion: The SFMTA CAC recommends that the SFMTA Board adopt the Revenue Panel recommendations.

   On motion to adopt the Revenue Panel recommendations: Adopted
   Ayes – Drennen, Humphrey and Murphy

   The FAC moved the following recommendations:

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Motion: The SFMTA CAC recommends that the SFMTA study the potential revenues and expenses of a 0.5% payroll tax, dedicated to transit, offset by a free Muni zone in the downtown corridor.

Motion: The SFMTA CAC recommends that the SFMTA more strictly enforce the 90-120 minute window for transfers, avoiding the issuance of transfers valid for longer than the intended period.

Motion: The SFMTA CAC recommends that the SFMTA consider an increase in the Real Property Transfer Tax.

Motion: The SFMTA CAC recommends that the SFMTA consider a Utility Users Tax, with an exemption for low income utility customers certified through the CARE program.

Motion: The SFMTA CAC recommends that the SFMTA consider a parcel tax for transit, providing that such a tax is graduated based on a measure such as property value or square footage.

Motion: The SFMTA CAC recommends that the SFMTA consider a parking congestion impact fee in the downtown area, in the form of a surcharge for entering or exiting off-street parking facilities during times of peak congestion.

Motion: The SFMTA CAC recommends that the SFMTA consider charging users of disabled placards for parking, but keeping the placards themselves free, and providing additional blue ADA spaces citywide to offset the impact to users of disabled placards.

Motion: The SFMTA CAC recommends that the SFMTA consider a general obligation bond for capital expenses associated with the revenue-enhanced version of the TEP and other agency projects and ongoing capital needs.

Motion: The SFMTA CAC recommends that the SFMTA work with the Bay Area Air Quality Management District to assess a new carbon-based car registration fee in San Francisco or the Bay Area to be collected by the Department of Motor Vehicles, and then dispensed by the Air District to support transit operations in the counties from which the fees were collected.

Motion: The SFMTA CAC recommends that the SFMTA Board place at least one revenue measure on the ballot on or before the November 2010 election.

On motion to adopt the FAC's revenue generating recommendations: Adopted
Ayes – Drennen, Humphrey and Murphy

Greg Riessen proposed a curb cut fee or tax of $100 per year for single family dwellings. Chairman Murphy moved the following recommendation:

Motion: WHEREAS, The SFMTA and other city agencies aim to create beautiful streets, design safe bicycle access, provide world-class transit, and ensure public safety;

WHEREAS, Curb cuts (driveways) are built to provide automobile access from a public street to a private garage or other parking area, and are currently regulated by the City;

WHEREAS, Curb cuts reduce the space available for on-street parking, trees, transit shelters, furniture, illumination, and other amenities, which decrease the public benefit of the street;

WHEREAS, San Francisco has set goals to reduce automobile travel and ownership, in order to decrease pollution, congestion, noise, collisions, and greenhouse gas emissions, and to make streets more livable;

WHEREAS, San Francisco needs to provide more housing, particularly low-income housing, but every new housing unit constructed in most neighborhoods requires the construction of an off-street parking space;

WHEREAS, The SFMTA needs to identify new revenue sources, in order to meet voter-mandated service standards and compensate for cuts from state and federal funds;

WHEREAS, On November 18, 2008, the SF Board of Supervisors approved a fee on *new* curb cuts ($100 per year), but this does not apply to existing curb cuts; now therefore be it

RESOLVED, That the SFMTA CAC recommends that the SFMTA staff, in collaboration with the SFMTA Revenue Panel, Planning Department, Department of Public Works, and other city agencies, explore the feasibility of a *curb cut fee* to be levied annually upon the owners of property that maintain active driveway access to a public street and exclusive use of curb space, as compensation for the decreased public benefit of the street resulting from said driveway. In conjunction with this fee, staff should also examine the elimination of minimum parking requirements in the San Francisco Planning Code for new residential and other development, primarily in retrofitted spaces originally constructed as vehicle garages.

On motion to adopt an annual curb cut fee: Adopted
Ayes – Drennen, Humphrey and Murphy

Emily Drennen moved the following recommendation:

Motion: The SFMTA CAC recommends that the SFMTA Board tie revenue measures to specific services and amenities the people of San Francisco will receive.

On motion to tie revenue measures to amenities for San Francisco citizens: Adopted
Ayes – Drennen, Humphrey and Murphy

6. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:

Next regular meeting: January 21, 2009 at 1 South Van Ness Avenue, Conference Room 3075, at 1:30 p.m.

- Changing the regular meeting time of the FAC

7. Adjournment: The meeting was adjourned at 3:25 p.m.

Respectfully submitted by:
Debra J. Reed
SFMTA CAC - Secretary

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
for
Wednesday, December 17, 2008

"The meeting has been cancelled"

1 South Van Ness Avenue, Room 3075
San Francisco, California

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Members:
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Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

The Meeting for Wednesday, January 21, 2009

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

The Meeting for Wednesday, February 18, 2009

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1 South Van Ness Avenue, Room 3075
San Francisco, California

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
Tuesday, March 31, 2009 at 3:00 p.m.
1 South Van Ness Avenue, Room 3075
San Francisco, California

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Members:
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
Tuesday, March 31, 2009 at 3:00 p.m.
1 So. Van Ness Avenue, Room 3075
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:00
2.	**Adopt Minutes from November 19, 2008** (Discussion/Action)	3:02
3.	**Public Comment**	3:03
4.	**Report of the Chairman** (Discussion/Action)	3:05
5.	**$3 Surcharge on DPT Citations** (Discussion/Action) Sonali Bose	3:10
6.	**Interdepartmental Work Orders** (Discussion/Action) Sonali Bose	3:40
7.	**Polk/Bush Garage Management** (Discussion/Action) Amit Kothari	4:25
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, April 15, 2009, 1 So. Van Ness, Room 3075, 3:00 p.m.	4:55
9.	**Adjournment**	5:00

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance and Administration Committee

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Regular Meeting Minutes

Tuesday, March 31, 2009, at 3:00 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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#2
3/31/09

1. **Call to Order / Roll Call**
   Chairman Daniel Murphy called the meeting to order at 3:00 p.m.

   FAC Members present at Roll Call: Emily Drennen, Griffith Humphrey and Daniel Murphy.

   SFMTA CAC Members not on this committee present: Norman Rolfe

2. **Adopt minutes of November 19, 2008:**

   On motion to adopt the minutes of November 19, 2008: Adopted
   Ayes – Drennen, Humphrey and Murphy

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None

4. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy stated that the Board of Directors will hold a hearing regarding a fiscal emergency declaration. The Board of Directors will hold a budget hearing on April 21, 2009, followed by a meeting on April 30th for discussion and action. There will be an FAC and two CAC meetings in April 2009.

5. **$3 Surcharge on DPT Citations:** Sonali Bose

   Sonali Bose, CFO/Director of Finance and Information Technology, stated that due to the recent raises in citation fees, neither the Board of Directors, Executive Director/CEO Mr. Ford, nor the Board of Supervisors are in favor of addressing the $3 surcharge.

   Chairman Murphy moved the following recommendation:

   The SFMTA CAC, in light of the seriousness of the SFMTA's fiscal situation, urges the SFMTA Board of Directors to reconsider their rejection of the $3 courthouse surcharge on citations.

   The SFMTA CAC additionally recommends that the SFMTA adopt a policy to work out an arrangement with the Department of Public Works to restore street cleaning operations to previous levels.

   On motion regarding the courthouse surcharge and street sweeping: Adopted
   Ayes – Drennen, Humphrey and Murphy

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6. Interdepartmental Work Orders: Sonali Bose

Sonali Bose, CFO/Director of Finance and Information Technology, stated that work orders account for $80 million of the FY10 $128.9 million deficit. The SFMTA is considering raising fares and fast passes and charging for transfers. The Board of Supervisors will discuss the SFMTA's work orders on April 8, 2009.

Chairman Murphy stated that he would prefer raising fast pass prices than charging for transfers. Citizens may vote to raise the sales tax to 9% in May 2009. The SFMTA can work on ballot items for the 2010 elections.

Chairman Murphy moved the following recommendation:

WHEREAS, The proposed shift of expenses traditionally associated with other city departments into the SFMTA budget violates the well-understood intent of Propositions E (November 1999) and A (November 2007);

WHEREAS, The shift of expenses, via new or expanded work orders, into the SFMTA budget significantly hampers the agency's core mission, its ability to carry out the Transit First Policy, as well as its ability to implement the Transit Effectiveness Project; now therefore be it

RESOLVED That the SFMTA CAC recommends that all work orders to other departments be held to their Fiscal Year 2006 levels or be zeroed out completely.

On motion regarding city work orders: Adopted
Ayes – Drennen, Humphrey and Murphy

Chairman Murphy moved the following:

WHEREAS, The San Francisco Police Department failed to deliver the services, including the Bus Inspection Program, it is contracted to provide;

WHEREAS, The SF Police Department has failed to account for its work orders from the SFMTA in the previous fiscal years, even after being directed by the SFMTA to do so;

WHEREAS, The uniformed police presence on Muni is observed by the SFMTA CAC members to be nearly nonexistent; now therefore be it

RESOLVED That the SFMTA CAC recommends that the SFMTA Board reduce the work order for the San Francisco Police Department to zero; therefore be it further

RESOLVED That the SFMTA CAC recommends that, should a work order for the San Francisco Police Department be included in the FY10 budget, that such a work order, any and all personnel covered by said work order should report directly to the Executive Director/CEO of the SFMTA or his/her designee, and not to any other city department, and that their deployment be under the full control of the SFMTA.

On motion regarding the San Francisco Police Department work orders: Adopted
Ayes – Drennen, Humphrey and Murphy

Chairman Murphy moved the following:

WHEREAS, Muni's previous experience with charging for transfers caused a great deal of difficulty and confusion in boarding cash-fare passengers and caused dwell times to increase, now therefore be it

RESOLVED That the SFMTA CAC recommends that the SFMTA Board not consider charging for transfers.

On motion regarding charging for transfers: Adopted
Ayes – Drennen, Humphrey and Murphy

Chairman Murphy moved the following:

WHEREAS, The SFMTA CAC recognizes the SFMTA's need to raise revenue in the current fiscal emergency; now therefore be it

RESOLVED That the SFMTA CAC recommends that the SFMTA charge extra for express service, including express passes, and that service cuts be done in accordance with the Transit Effectiveness Project's proposed service changes.

On motion regarding charging extra for express service: Adopted
Ayes – Drennen, Humphrey and Murphy

On motion regarding express services, Chairman Murphy moved the following:

WHEREAS, The SFMTA CAC recognizes the SFMTA's need to raise revenue in the current fiscal emergency, now therefore be it

RESOLVED, The SFMTA CAC recommends that the SFMTA charge extra for express service, including express passes, and that service cuts be done in accordance with the Transit Effectiveness Project's proposed changes.

On motion regarding express services: Adopted
Ayes – Drennen, Humphrey and Murphy

7. **Polk Bush Garage Management:** Amit Kothari

Amit Kothari, Director, Off-Street Parking, stated that the Polk Bush Garage rates vary based on the time of day. After concluding a rate analysis of city-owned garages, staff is proposing a $2 hourly rate, an $18 daily rate and a $200 monthly rate for several garages.

Chairman Murphy moved the following:

The SFMTA CAC recommends adoption of the proposed rate schedule for the Polk/Bush garage, changing rates to $2 per hour and retaining the $200 monthly fee.

On motion regarding Polk/Bush garage rate: Adopted
Ayes – Drennen, Humphrey and Murphy

8. **Schedule Upcoming Meetings and Agenda Items:**

Next regular meeting: April 22, 2009, at 1 South Van Ness Avenue, Conference Room 3075, at 2:00 p.m.

- Changing the FAC meeting date.

9. Adjournment: The meeting was adjourned at 4:48 p.m.

Respectfully submitted by:
Debra J. Reed
SFMTA CAC - Secretary

City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice of Regular Meeting and Agenda
for
April 16, 2009 at 3:30 p.m.
1 South Van Ness Avenue, Room 3074
San Francisco, California

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4/16/09

Members:
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario
Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Regular Meeting
April 16, 2009 at 3:30 p.m.
1 So. Van Ness Avenue, Room 3074
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	**Call to Order/Roll Call**	3:30
2.	**Adopt Minutes from March 31, 2009** (Discussion/Action)	3:31
3.	**Public Comment**	3:35
4.	**Report of the Chairman** (Discussion/Action)	3:40
5.	**SFMTA Budget FY10** (Discussion/Action) Sonali Bose	3:45
6.	**Proposed Service Cuts** (Discussion/Action)	4:45
7.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action) Next regular meeting tentatively scheduled for Wednesday, May 27, 2009, 1 So. Van Ness, Room 3075, 3:00 p.m.	5:25
8.	**Adjournment**	5:30

Notes:

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Disability Access

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The meeting location is wheelchair accessible. The closest BART station is Civic Center. The closest SFMTA Metro station is Van Ness. Accessible SFMTA bus lines nearest the meeting location are the 7-Haight, 9-San Bruno, 47-Van Ness, 49-Van Ness/Mission, and the 71-Haight-Noriega, also the F-Market & Wharves (Historic Streetcar Service). For more information about SFMTA accessible services, call 415-701-4485/TTY 415-701-4730.

There is accessible on-street vehicle parking available in the vicinity of the meeting location. A bicycle rack is located outside the main entrance to 401 Van Ness. The Civic Center Garage (entrance on the south side of McAllister Street, between Polk and Larkin Streets) includes bicycle racks.

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(Chapter 67 of the San Francisco Administrative Code)

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance and Administration Committee

Regular Meeting Minutes

Thursday, April 16, 2009, at 3:30 p.m.
1 South Van Ness Avenue, Conference Room 3075
San Francisco, California

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1. **Call to Order / Roll Call**
   Chairman Daniel Murphy called the meeting to order at 3:40 p.m.

   FAC Members present at Roll Call: Griffith Humphrey and Daniel Murphy

   SFMTA CAC Members, not on this committee, but also present: Steve Ferrario, Norman Rolfe and Ruth Wheeler

2. **Adopt minutes of March 31, 2009:**
   On motion to adopt the minutes of March 31, 2009: Adopted
   Ayes – Murphy and Humphrey

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None

4. **Report of the Chairman:** Daniel Murphy

   There will be a special CAC meeting on April 20, 2009 to discuss the FY10 budget and service changes.

5. **SFMTA Budget FY10:** Sonali Bose

   Sonali Bose, CFO/Director, Finance and Information Technology, stated that the FY10 deficit is $129 million. Transit fares will be increased, but charging for transfers will not be considered. Furloughs are being discussed with labor unions. Parking meter hours will be expanded to 10 p.m., and daily operations will include Sundays and most holidays. Citation increases will not include the $3 courthouse fee. Work orders were reduced by $3.5 million. The sales of taxi medallions will yield $20 million. The Board of Directors is expected to approve the budget on April 30, 2009. The budget will be submitted to the Board of Supervisors on May 1st.

   Public Comment

   Mark Gruberg, United Taxicab Workers, stated that Proposition K provided a driver with an opportunity to obtain a medallion. Transferring medallions for hundreds of thousands of dollars would be a hardship on the taxi industry. Mayor Newsom has gone back on his promise of not supporting a transfer system. Mr. Gruberg urged the FAC to not go along with medallion sales and to recommend that taxi money not be included in the budget.

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David Pilpel stated that work orders should be itemized. He stated that taxi revenue should not be shared with the SFMTA.

Chairman Murphy moved the following recommendation:

WHEREAS, The BART/Muni Pass represents the most successful transit fare integration in the Bay area; and

WHEREAS, The SFMTA CAC believes the SFMTA should be seeking to reduce the total number of fare instruments,

The SFMTA CAC recommends that the SFMTA Board of Directors not adopt the proposed Premium Monthly Pass for BART/Muni use.

On motion regarding the Premium Monthly Pass: Adopted
Ayes – Murphy and Humphrey

Chairman Murphy moved the following recommendation:

The SFMTA CAC recommends that the SFMTA Board of Directors adopt a level of service changes consistent with Option 1, and not Option 2.

On motion regarding Option 1: Adopted
Ayes – Murphy and Humphrey

Chairman Murphy moved the following recommendation:

The SFMTA CAC recommends that, to cover the $8.8 million in annual costs and foregone revenue, the adoption of Option 1 and the rejection of the Premium Monthly Pass for BART/Muni use would impose on the SFMTA that the SFMTA seek further reductions in work orders to other departments, and that the $3 courthouse fee be added to parking citations.

On motion regarding parking citations: Adopted
Ayes – Murphy and Humphrey

6. **Proposed Service Cuts:**

Chairman Murphy referred the item to the PMC.

7. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: May 27, 2009, at 1 South Van Ness Avenue, Conference Room 3075, at 3:00 p.m.

8. **Adjournment:** The meeting was adjourned at 6:55 p.m.

Respectfully submitted by:
Debra J. Reed
SFMTA CAC - Secretary

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council
Finance & Administration Committee (FAC)

Notice
The Meeting for Wednesday, May 27, 2009

"Has Been Cancelled"

1 South Van Ness Avenue, Room 3075
San Francisco, California
Members:
Daniel Murphy (Chairman) and Griffith Humphrey
Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser

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Finance & Administration Committee (FAC)

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The Meeting for Wednesday, June 24, 2009

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Daniel Murphy (Chairman) and Griffith Humphrey

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice
The Meeting for Wednesday, July 22, 2009

"Has Been Cancelled"

1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chairman) and Griffith Humphrey

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

The Meeting for Wednesday, August 26, 2009

"Has Been Cancelled"

1 South Van Ness Avenue, Room 3075
San Francisco, California

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Members:
Daniel Murphy (Chairman) and Griffith Humphrey

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario, Cesar Perez, Greg Riessen, Norman Rolfe, Janel Sterbentz, Susan Vaughan, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser

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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance & Administration Committee (FAC)

Notice

The Meeting for Wednesday, September 23, 2009

"Has Been Cancelled"

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1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chairman) and Griffith Humphrey

Council Members not members of this Committee:
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Notice

The Meeting for Wednesday, October 21, 2009

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San Francisco, California

Members:
Daniel Murphy (Chairman) , Griffith Humphrey and Susan Vaughan

Council Members not members of this Committee:
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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance and Administration Committee

Notice

The Meeting for Wednesday, November 18, 2009

"Has Been Cancelled"

1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chairman) , Griffith Humphrey and Susan Vaughan

Council Members not members of this Committee:
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City and County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council

Finance and Administration Committee

Notice

The Meeting for Wednesday, December 16, 2009

"Has Been Cancelled"

90.33
1/16/09
cancelled

1 South Van Ness Avenue, Room 3075
San Francisco, California

Members:
Daniel Murphy (Chairman) , Griffith Humphrey and Susan Vaughan

Council Members not members of this Committee:
Mary Burns, Art Cimento, Joan Downey, Steve Ferrario, Cesar Perez, Greg Riessen, Norman Rolfe, Janel Sterbentz, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser

Notes:
Notices of meeting and agenda, and minutes are available at the San Francisco Public Library (Main), 100 Larkin Street - Government Section (5th Floor) and on SFMTA's website at www.sfmta.com/cac.

Written reports and background materials for calendar items are available for public inspection and copying at One South Van Ness Avenue, Seventh Floor, during regular business hours.

The SFMTA CAC may be contacted as follows:
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